



PRACTICAL INFORMATION FOR PARTICIPANTS

Second International Ministerial Conference on transboundary Transhumance - Nexus: Transhumance, Protected Areas and Natural Resources, Development, Peace and Security

Yaoundé - Cameroon

10 to 12 July 2023

Conference venue

Hilton Hotel

Bd du 20 mai

Yaoundé, Cameroon

Phone: [+237 2 22 23 36 46](tel:+237222233646)

Website: [Hotel Hilton](#)

Registration

Registration for the meeting will take place on the following days at the Hilton hotel in front of room Bouma A+B:

- **10 July 2023** from **7:30am** to **1pm** and from **2pm** to **6pm**
- **11 July 2023** from **7:30am** to **11am** and from **2pm** to **6pm**
- **12 July 2023** from **8:00am** to **11am**

The meeting will start at 8:30 a.m. on Monday morning at Bouma A+B at the Hilton hotel.

Access to the meeting rooms and conference venue is only permitted upon presentation of access badge and photo ID document. Controls will be carried out during the entire time of the conference.

You must wear your badge and carry a photo ID document with you at all times.

Shuttle between conference hotel and other hotels

A complimentary shuttle service will navigate between the hotels listed on the hotel list and the Hilton hotel on meeting days.

In order to use the shuttle, please show your invitation letter or conference badge to the driver.

The shuttle will circulate regularly. The departure times will be displayed at the reception of the hotels.



Visa

Please check if you need a visa to enter Cameroon on the following website:
<https://www.traveldoc.aero/>.

In case a visa is required, please start the e-visa process by registering on the corresponding website: https://evisacam.cm/ords/dl_portal/r/public_portal/home.

The first part of the visa application is done online, then your application is forwarded to the Cameroonian authorities who will approve your application. You will be informed about this approval and any further steps on the website.

Some tips for filling in the application:

In the section “**Information on the concerned or institution that invites**” please fill in as follows:

- Relation with the concerned: Other (specify)
- Resident Address and Electronic Address: Second International Conference on Transboundary Transhumance / MINREX
- Name, Address, Electronic Address and Telephone Contacts of Employer: please add the information of your employer

In the section “**Information on the nature and length of the visa request**” please fill in as follows:

- Processing Mode: Normal
- Visa Category: Short Stay
- Reason for Stay: Conference

In the section “**Documents**” please upload the following documents:

1. Your personal invitation letter to the conference
2. A copy of your passport
3. A copy of your yellow fever vaccination
4. A copy of your flight ticket
5. A copy of your Covid vaccination certificate (if you are vaccinated)

Internet

Access to internet is complementary at the Hilton hotel and in the meeting rooms.

Weather information

July is a warm summer month, with average temperature varying between 20°C (67°F) and 27°C (80°F). It is pleasantly warm, humid but cool. Be prepared to some rainfall during your stay.

The standard time zone is UTC/GMT+1 hour.



Plugs

Please note that you might need a plug-adapter.

In Cameroon the power plug sockets are of type C and E. The standard voltage is 220 V and the frequency is 50 Hz.



Currency

The Currency in Cameroon is the Central African CFA Franc, XAF.

1 Dollar = 609.39892 XAF

1 Euro = 655.957 XAF

Health information

If you need to take regular medications, we kindly ask you to bring them in sufficient quantities.

Vaccination against **yellow fever** is required. Please make sure to bring your vaccination record with you, otherwise you may not be granted entry to the country.

Covid

Please note that no proof of negative pre-departure COVID-19 test result is required to enter Cameroon if you are fully vaccinated. Please check if a Covid-19 test is required in your country in order to fly out.

In case you are not vaccinated you need to show a negative PCR test obtained within 72 hours prior to departure.

Travelers are required to wear masks in indoor public places, public transport and all outdoor areas. Please make sure to bring your own masks with you.

For those who need of a PCR test in order to fly back home, there will be a test station at the Hilton hotel where tests can be done. Please inform yourself whether you need a test and under what conditions.

Documents

Pre-session

In order to minimize the environmental impact of the meeting, participants are kindly asked to either bring their own copies of the meeting documents or to use paperless versions as printed copies will not be provided on site.

In-session

The organizers will display the agenda and floor plans in strategic places at the conference venue. All in-session documents will be posted on the event website at the end of the meeting.



Your contacts before and during the meeting

For all organizational and support questions, please contact:

Miss Christelle MAFOTIE WOUEMBE

Mobile number / WhatsApp : +237 696 75 46 81

E-Mail: Christelle.mafotie@giz.de

Miss Nadine GIRARD

Mobile number/ WhatsApp : +49 151 122 91 853

E-Mail : nadine.girard@giz.de